



HCBS/TBI

Transition to Uniform Assessment System for New York for the TBI Waiver

In this Newsletter:

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Contact Details

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The purpose of this email is to update you on the transition of the TBI waiver program requirement concerning the transition to the Uniform Assessment System for New York (UAS-NY).

The UAS-NY is accessed through the Health Commerce System (HCS), which is a secure web-portal managed by the New York State Department of Health. All organizations that conduct assessments and provide service coordination for NHTD must be represented in the HCS.

The UAS-NY application is currently available to certain organization types in the HCS. TBI waiver providers would typically be represented in the HCS under one the following organization types:

- County DSS
- Home Health Agencies
- LHCSA
- Personal Care
- Regional Resource Development Center

TBI waiver providers that administer the Patient Review Instrument are typically represented in the HCS within one of the above organization types. If your organization is in one of these organization types, you will be able to follow procedures presented in the UAS-NY Transition Guide to provide staff with access to the UAS-NY. Please note that the HCS has implemented a “Paperless HCS User Account” process for generating new HCS user accounts. Click [here](#) to view further information.

Service Coordination (SC), Independent Living Skills Training (ILST), Positive Behavioral Interventions and Support Service (PBIS), and Substance Abuse Program providers are typically not included in one of the above referenced organization types. To ensure that these

organizations have access to the UAS-NY, the Department has created a new organization type called **Waiver Services Management**. Through this organization type, TBI waiver service providers will be able to access the UAS-NY to perform their required responsibilities.

If your organization is not represented in the HCS you must email the following information to the UAS-NY Project Team (uasny@health.state.ny.us):

- **Director's Full Name**
- **Full Organization Legal Name**
- **Legal Address**
- **Telephone Number**
- **Fax Number**

This information will establish your organization in the HCS. In addition, each organization must identify a director and two HCS Coordinators. Complete and email the attached forms to the UAS-NY Project Team at uasny@health.state.ny.us. We will use this information to create HCS accounts for the identified individuals.

Once these accounts are created and activated, your organization will follow the procedures detailed in the UAS-NY Transition Guide to provide staff with access to the UAS-NY.

If you have any questions concerning the implementation of the UAS-NY, please contact the UAS-NY Support Desk at 518-408-1021 (option 2) or via email at uasny@health.state.ny.us.

Specific questions concerning the implementation of the UAS-NY in the TBI waiver program should be directed to DOH waiver management staff at 518-474-5271 or via email at tbi@health.state.ny.us.

Message Sent 12/04/2013

The Department has attempted to ensure that the information contained in these notifications is as accurate as possible. However, no e-mail transmittals or materials provided are intended to constitute legal or medical advice.